

LEVEL 4 AWARDS – PRACTICAL TRAINING SESSIONS

The Sally Durant Training Centre
Unit One
Hagley Hall Mews
Hall lane
Hagley
Stourbridge
West Midlands
DY9 9LG

01527 919886 / 01527 919880

IMPORTANT INFORMATION FOR YOUR PRACTICAL TRAINING

1. Pre-Course Preparation

- You should have **fully completed all of the course modules** within the online knowledge learning part of the course before attending the practical session(s)
- All **entry qualifications and existing certification** must have been verified by Sally Durant Training & Consultancy prior to the training dates. If you are in doubt about this requirement please contact us immediately
- Please ensure that you **bring your completed course workbook** to the training, as this is required for assessment purposes. You will also need to review the practical protocol section of the workbook in the days prior to your training so that you arrive fully prepared and ready.

2. Professional / Personal Presentation

You will of course be expected to present yourself appropriately to perform clinical procedures. Please wear professional dress code as appropriate to your sector i.e.

- Professional salon or clinic uniform or white coat
- Enclosed flat shoes (no flip flops)
- Hosiery if wearing a skirt
- Short unvarnished nails
- Long hair or styles that allow the hair to fall onto the face must be tied up and secured away from the face.

This code of personal presentation is in line with the recognised professional standard and is mandatory for all Sally Durant practical training.

Failure to present yourself appropriately for clinical practice will result in you being unable to perform treatments on our clients and consequently complete your practical assessment schedule. You will subsequently be charged an additional £150 + VAT for an alternative practical training date

3. Agenda

Your course trainer will give you a more detailed structure to each day's training on arrival, but the following is a broad outline:

- Registration and Refreshments at 9.00
- Training commences at 9.30 prompt
- The morning session will begin with a review of theory which relates directly to the practical work and will then move quickly to practical protocols, consultation and demonstrations
- Lunch will be provided after which you will be engaging in practical application of treatments, followed by assessments of the skills taught
- It is anticipated that the day will end at approximately 5.30pm.

All courses will start at 9.30am prompt, so please allow yourself plenty of time for travelling, building in the possibility of delays en route, parking etc. If for any reason you are going to be late for a course you must notify us soon as it is possible to do so on **01527 919886**. Arrival more than 30 minutes late for a training course will mean that your training dates may have to be re-arranged as it is a requirement of our awarding body that all practical hours are completed in full.

4. Training Models

To facilitate diversity of your training we will arrange a selection of models to attend the centre for you to work on. However, as long as you are not contra-indicated, your first assessment will take place on another delegate and their first assessment on you - you will therefore be required to make yourself available for this purpose. If you wish to bring any models with you to work on they are very welcome and there is no charge.

Please inform the office prior to your attendance either if you yourself are contra-indicated and cannot have a treatment or if you are bringing one or more models with you so that we can ensure the correct number of external clients are booked. Please check the contra-indication check list attached and if in doubt contact our office.

Pre skin priming. A model will ideally have been using a good quality cosmetic or cosmeceutical range of skin care prior to treatment and have products at home that can be used post treatment. A good cleansing regime with the use of a mild exfoliant, Vitamin C, Hydrators, lipid rich moisturisers growth factors and sunscreens will be particularly helpful in preparing the skin for these advanced clinical treatments.

NB If the client is using Retinol it should be discontinued 6 weeks prior to a chemical peel treatment

It is extremely important that any models have been screened for contraindications. Centre staff and delegates will need to know how to ascertain suitability for treatment prior to bringing them along or booking them in. All clients will be taken through a consultation prior to treatment and no client will be able to receive treatment if any contraindications are present. Your attention is drawn to the attached contraindications checklist which you must

go through with any potential models with if you are to bring any with you. A copy of this checklist should also be given to the intended model

Finally models will **NOT** be required to pay for any treatment.

5. How to get to The Sally Durant Training Centre

From the M40 / M5 Junction 4

- If travelling via the M40 join the M42 South after Junction 15
- Travelling South take M42 Junction 4a – the interchange with the M5 junction 4
- Take the next exit off the **M5, Junction 4** signposted to Stourbridge
- Take the first exit off the roundabout onto the A491 to Stourbridge
- At the next island take the 2nd exit and continue to follow the A491 dual carriageway towards Stourbridge
- After approximately 3 miles you will reach the large Hagley roundabout.
- Take the 4th exit and continue down that road to the end where you will see a pub called the Lyttleton Arms on your right
- At the crossroads go straight across (staggered junction) into Hall Lane.
- You will come to a sharp left hand bend but instead of following the road round continue straight on with Hagley Hall on your right
- Just before you reach the entrance to the church the entrance to the Mews and car park is on your left
- The training centre is through the archway into the courtyard and is located in the near left hand corner through double white glass doors.

From the M5 Junction 3

- Take the A 456 towards Kidderminster
- Continue along this road through one set of traffic lights, one large interchange and 3 islands continuing straight on at each one.
- After the 3rd island you will go down a fairly steep hill with traffic lights at the end.
- Go Straight over the lights and up to the large island at the top.
- Take the first exit off the roundabout.
- Continue down that road to the end where you will see a pub called the Lyttleton Arms on your right
- At the crossroads go straight across (staggered junction) into Hall Lane.
- You will come to a sharp left hand bend but instead of following the road round continue straight on with Hagley Hall on your right
- Just before you reach the entrance to the church the entrance to the Mews and car park is on your left
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6. Parking

There is ample free parking at the SDTC Training Centre

7. By Train

Hagley Train Station is approximately 1.5 miles from the training centre and links directly to Birmingham and Worcester main line stations. By prior arrangement, we can arrange to collect you from Hagley station.

Birmingham New Street and Worcester Shrub Hill are approximately 20 – 25 minutes taxi ride from the training centre with Birmingham International Airport and Train Station being approximately 40 minutes drive.

8. Hotel Accommodation

If hotel accommodation is required please refer to the attached information sheet giving details of our local hotels. The most convenient is the Premier Inn at Hagley which is less than one mile away.

I believe this is all the essential information you will require for your course. Please contact us on **01527 919886** if you have any questions or problems concerning the contents of this letter or your training course generally.

We look forward to seeing you at your training session and we hope you find it both enjoyable and valuable.

All good wishes

Yours sincerely



Sally Durant
Managing Director
Sally Durant Training and Consultancy